

**ASOPRS Thesis Submission  
Cover Letter Template**

- 1. Thesis Title:**
- 2. Author names, institution, address, primary author email and telephone number:**
- 3. List Financial Disclosures for all authors:**
- 4. Identify which suitable topic the thesis addresses:**
- 5. Explain the uniqueness of thesis and its contribution to the literature and/or overall concepts within the field of OPS:**
- 6. Candidate attestation to role in thesis, and description of role:**
- 7. This data has / has not been previously presented / published.**
- 8. It was previously published / presented at (or NA):**
- 9. (Internal Pathway candidates) If previously published in a peer-reviewed journal, I attest:**
  - a. This study was initiated during my fellowship
  - b. I am the first author of the paper
  - c. The research article meets all guidelines and requirements outlined in the Thesis Guidelines.
- 10. (Internal Pathway candidates) If previously presented at a national or international conference, I attest:**
  - a. The study was presented during my ASOPRS-approved Fellowship Training Program (or NA for External Pathway Candidates).
  - b. The study meets all guidelines and requirements outlined in the Thesis Guidelines.
- 11. (External Pathway Candidates) If previously published In a peer-reviewed journal, I attest It was published within five (5) years of the date of my membership application.**
- 12. I attest:**
  - a. The thesis has been formatted according to OPRS guidelines.
  - b. All photographs/images are formatted according to the OPRS Image File Preparation.
  - c. The thesis has been completely redacted of all identifying information.

**13. I attest (or NA):**

- a. My case series has 10 or more patients.
- b. My postoperative follow-up is 3 or more months.

**14. I attest my clinical studies that utilize identifiable patient information has:**

- a. Informed consent;
- b. IRB monitoring;
- c. compliance with the Helsinki declaration;
- OR
- d. I have included the exemption letter from the IRB.

**15. I attest animal studies have been monitored by my Institutional Animal Care and Use Committee (or NA).**

**16. Explanation of waivers or exemptions:**

I attest that the above information is accurate, the thesis submission complies with all applicable requirements, and will be returned without review if not.

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Candidate signature

Date