ASOPRS Thesis Submission
Cover Letter Template

1. Thesis Title:

2. Author names, institution, address, primary author email and telephone number:

3. List Financial Disclosures for all authors:

4. Identify which suitable topic the thesis addresses:

5. Explain the uniqueness of thesis and its contribution to the literature and/or overall concepts within the field of OPS:

6. Candidate attestation to role in thesis, and description of role:

7. This data has / has not been previously presented / published.

8. It was previously published / presented at (or NA):

9. (Internal Pathway candidates) If previously published in a peer-reviewed journal, I attest:
   a. This study was initiated during my fellowship
   b. I am the first author of the paper
   c. The research article meets all guidelines and requirements outlined in the Thesis Guidelines.

10. (Internal Pathway candidates) If previously presented at a national or international conference, I attest:
    a. The study was presented during my ASOPRS-approved Fellowship Training Program (or NA for External Pathway Candidates).
    b. The study meets all guidelines and requirements outlined in the Thesis Guidelines.

11. (External Pathway Candidates) If previously published in a peer-reviewed journal, I attest it was published within five (5) years of the date of my membership application.

12. I attest:
    a. The thesis has been formatted according to OPRS guidelines.
    b. All photographs/images are formatted according to the OPRS Image File Preparation.
    c. The thesis has been completely redacted of all identifying information.
13. I attest (or NA):
   a. My case series has 10 or more patients.
   b. My postoperative follow-up is 3 or more months.

14. I attest my clinical studies that utilize identifiable patient information has:
   a. Informed consent;
   b. IRB monitoring;
   c. compliance with the Helsinki declaration;
      OR
   d. I have included the exemption letter from the IRB.

15. I attest animal studies have been monitored by my Institutional Animal Care and Use Committee (or NA).

16. Explanation of waivers or exemptions:

I attest that the above information is accurate, the thesis submission complies with all applicable requirements, and will be returned without review if not.

__________________________    ____________
Candidate signature                  Date